

What is the Assisted Purchase Scheme?



The Assisted Purchase Scheme is an initiative that enables parents and carers to purchase musical instruments without paying VAT, therefore saving 20%



At Dulwich Hamlet, our pupils are very fortunate as we are able to provide instruments for every child receiving instrumental tuition. We recognise that by the time our talented musicians reach Year 6, many have demonstrated such dedication and commitment, that some parents and carers may wish to purchase an instrument for their child. We also know that many secondary schools do not provide instruments on loan to pupils.

We wish to support our talented Year 6 musicians through their transition from Dulwich Hamlet to secondary school, by making this scheme available to parents and carers.

In order to take part in this scheme, there is a set of conditions that must be met:

Conditions

- The pupil for which the instrument is to be purchased for must be in full time education, at a local authority school.
- The pupil must be receiving instrumental tuition in the instrument which is to be purchased at the school.
- The instrument must be appropriate for the pupil's needs.
- The instrument must be portable.
- The instrument must initially be sent to the school and then passed to the pupil in a designated teaching room.
- The instrument must be charged to the parent at the normal schools cost, exclusive of VAT (ie, non-profit making). Delivery charges may apply.
- There is a limit of one instrument purchase per pupil.



How the scheme works:

At Dulwich Hamlet, we are pleased to be able to offer this scheme to all of our Year 6 pupils receiving instrumental tuition at the school.

- An instrument is selected by the parent/carer and the pupil from a music retailer participating in this scheme.
- The instrument is reserved by the parent/carer with no deposit.
- Parents/carers write to Ms Bartle with the full details of the instrument to be purchased.
- The VAT-free figure is paid directly to the school by the parent/carer.
- The school places an official order.
- The school is invoiced with the full amount inclusive of VAT.
- The school claims the VAT in the usual way.
- The pupil collects the instrument from the school.

Timeline for Assisted Purchase Scheme:

- From the beginning of February until the 13th of March, parents and carers will be able to select an instrument for purchase.
- As soon as the instrument is reserved, a letter confirming details must be sent to Mrs Roberts.
- Upon acknowledgement of this letter, the amount will be added onto ParentPay and instrument will be ordered.
- The final deadline for payment this academic year is the last day of March.
- Once payment is received, the instrument can be collected from the office.

If you have questions about instruments to choose, please use your child's green book to communicate with your child's music tutor, any other questions regarding this scheme should be directed to Ms Bartle via the school office.



Dulwich Hamlet
Junior School



Assisted
Purchase
Scheme



*For further information about music
at Dulwich Hamlet please contact:*

Miss Sharon Campbell

Music Co-ordinator

*Via the school office: 02075259188
scampbell17.210@lgflmail.org*

*Supporting your child's
musical talents through the
Secondary Transfer process*

